



Ontario Genealogical Society – Oxford County Branch  
**VOLUNTEER INFORMATION FORM**

<b>Name:</b>	<b>Date:</b>
<b>Address:</b>	<b>Home Phone:</b>

**Email:** \_\_\_\_\_

**Emergency Contact:**  
**Contact Name:** \_\_\_\_\_  
**Phone Contact During the day:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_

Other information you think we may need to know in an emergency situation?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you an Ontario Genealogical Society or Oxford Historical Society Member? \_\_\_ Yes \_\_\_ No

When are you available to volunteer?  
\_\_\_ Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday  
\_\_\_ Morning \_\_\_ Afternoon \_\_\_ Full day (10-4) \_\_\_ I wish to work from home

Are you offering your time for:  
\_\_\_ Time limited projects \_\_\_ Once a week \_\_\_ Special Events  
\_\_\_ A few times a week/month \_\_\_ Other (please list) \_\_\_\_\_

Is there a time when you are **not** available?  
\_\_\_ During the summer months \_\_\_ During the winter months \_\_\_ Other time period

Do you currently know someone that volunteers with us? \_\_\_ Yes \_\_\_ No  
If yes, please indicate by name: \_\_\_\_\_

Reasons for wanting to volunteer for the OGS, Oxford County Branch:

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**Experience:**

Have you been involved in other volunteer activities in the community? \_\_\_ Yes \_\_\_ No

Describe:

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Do you speak any language well enough to help your fellow genealogists, other than English?

\_\_\_ Yes \_\_\_ No

Please list:

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As a volunteer, what skills would you like to use?

- |                                                           |                                                               |
|-----------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Accounting / bookkeeping         | <input type="checkbox"/> Fund-raising                         |
| <input type="checkbox"/> Adult education / training       | <input type="checkbox"/> Marketing / public relations         |
| <input type="checkbox"/> Business / administration        | <input type="checkbox"/> Membership communications            |
| <input type="checkbox"/> Child education / training       | <input type="checkbox"/> One to one research support          |
| <input type="checkbox"/> Communications / media relations | <input type="checkbox"/> Presentation skills                  |
| <input type="checkbox"/> Community outreach               | <input type="checkbox"/> Publication sales                    |
| <input type="checkbox"/> Computer: internet / website     | <input type="checkbox"/> Research and Inquiries               |
| <input type="checkbox"/> Computer: data entry (indexing)  | <input type="checkbox"/> Resource Centre volunteer            |
| <input type="checkbox"/> Computer: word processing        | <input type="checkbox"/> Volunteer development / coordination |
| <input type="checkbox"/> Computer: publications           | <input type="checkbox"/> Writing / editing new publications   |
| <input type="checkbox"/> Event planning / committee work  | <input type="checkbox"/> Other: _____                         |

Other information you think may help us in finding your perfect volunteer position with us:

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Please Note: Oxford County Branch OGS is committed to respecting your privacy and protecting your personal information. The Branch collects your personal information in order to help identify suitable volunteer opportunities for you and to have the ability to contact “family” in case of emergency. This information will be kept strictly confidential.