



Ontario Genealogical Society, Oxford County Branch
"Governor's House", 82 Light Street,
P.O. Box 20091, Woodstock ON
N4S 5R5

DONATION AGREEMENT

List and Description of Item(s) to be Donated:-

(Please use back of page if necessary.)

I, _____ hereby donate the above material(s) to the Ontario Genealogical Society, Oxford County Branch, hereinafter called "OGS" under the following conditions:

1. The donated items will become the property of the OGS and may be catalogued and rebound as deemed necessary to be placed in the library;
2. OGS will maintain all donations according to accepted archival procedures;
3. OGS reserves the right to make such material available to the public for research purposes, unless specifically requested by the donor at the time of donation that it be restricted material. Please state restrictions if applicable:

4. OGS would like it understood that such items that are not needed in our permanent collection may be donated to other suitable facilities
5. If a family genealogy, or family documents: I do (____), or do not (____) give my permission for these items to be photocopied.

Signed this _____ day of _____, 20____

By _____

Address of donor: _____

Telephone number: _____

Email: _____

The OGS gratefully acknowledges your donation(s) as noted above.

Accepted by: _____ Date: _____